

Oak Forest Water Supply Corporation
Regular Meeting 3740 Ranch Road 967
October 13, 2015

Minutes of Meeting

Opened Meeting: 7:05pm

Board of Directors in attendance: Russell Taylor, Nancy Ellsworth, Brenda Locricchio, & Dennis Carroll. Randy Hunt excused due to illness.

Guests: None in attendance

Review & Approval:

- 1) Minutes of Regular meeting held September 1, 2015 were reviewed. Russell moved to approve, 2nd by Brenda, approved by board
- 2) September 2015 Financial Report: Reviewed by Brenda. There was a profit of \$4855 for the month. We also received a reimbursement for the repair of the well from the insurance company amounting to \$17,500.00 which covered a major portion of the cost. Brenda also sent a check to Joe Vickers (sp?) for services rendered in well repair. Motion to approve financial report by Nancy and seconded by Brenda. Motion approved by board.
- 3) Customer account credit-status: The charges for customer use of the credit card pay option have been extremely high, over 30% of revenue collected. The board will continue to monitor the costs over the next months and make a decision on whether we will continue to offer this option. We will make this decision during the first board meeting after board elections in March.
- 4) Insurance checks for well #3 repair: Already discussed while reviewing financial report. No further comment.
- 5) J&K - the sub monitor report: Tabled until next month's meeting due to Randy not being in attendance.
- 6) Professional Services-PGMS: Overall dissatisfaction expressed by the service being offered by PGMS. It seems as though the water company is not being treated as a bona fide customer. Lack of response to calls and requests were major complaints. Russell noted that PGMS was hired because they were the least expensive. Nancy responded that we are getting what we pay for. The water company is not cash strapped, perhaps we need to review other options. Brenda suggested that we ask PGMS to come and give us a new presentation on why they should be our provider and we tell them to "put up or shut up". Russell will call Pat and more than ask them to fix the well leak that they have ignored for more than a month. To be done within the week!

7) Utilities-Elliott Ranch (City of Hays): Costs of purchasing water from the City of Hays while the well was down for repair was discussed in the financial report and is included in the report.

8) System repair - meter replacement schedule: No response from PGMS on replacement schedule. Nancy is giving up. Very frustrated.

To Discuss & Possibly Take Action on:

9) Repair of leaking gasket on well #3: How much do we pay to PGMS? The cost of services will be put on next month's agenda.

10) Review of Election Material for 2016 annual meeting: Material sent out by Russell was reviewed and Russell asked for input for anything missing or that we had questions about. It was suggested that a paragraph be added to the invitation for applications for the board vacancy position include a description of qualifications and commitment required for the position. Dennis will prepare a draft for board approval. As per the election requirements, Randy will be chairperson of the election committee, with Dennis as a board member of that committee. It was suggested that Tony Blasé (sp?) be asked to be election auditor and member volunteer on the committee. Brenda's husband Nick would be another possibility since Brenda is not up for re-election. During our next meeting we will approve procedures. Letters informing of the coming election need to be mailed by December 18, 2015.

11) An item that was brought up about the recent meeting in San Antonio of the Texas Rural Water Association regarded "Fire Flow" It was learned that if we do not provide fire flow it needs to be in the Tariff. Russell will review the tariff to see if it is in the document.

12) Public comment: No public comment.

13) Close Meeting, 8:25 p.m. Moved to close by Russell, seconded by Nancy and approved by the board. Meeting was adjourned.

Next regular meeting: November 3, 2015, @ 7:00pm, location: 3740 Ranch Road 967