

**Oak Forest Water Supply Corporation
Regular Meeting
310 Woodland Oaks Trail
October 1, 2013**

MEETING MINUTES

The meeting began at 7:20 PM immediately after the OFPOA National Night Out celebration
Board of Directors – Alice Colehower, Dave Cowan, Russell Taylor and Phil Suitt

To Approve:

- 1) Minutes of the Board meeting held September 3, 2013 were not available – no action taken.
- 2) September OFWSC Financial Report – Russell emailed the Board a draft copy of the Treasurer’s Report on September 30th. Phil motioned to approve and Alice second. Report was approved after a vote.

Old Business

- 1) Sanitary Easements – Phil will meet with the Reeds on 9-13-13 at 10 AM to discuss the easement and just prior to the OFWSC meeting the Mendez’ told Phil they would sign the easement and send him the paperwork.

To Discuss and Possibly Take Action On:

- 1) System Improvement- Three meters were replaced in September. This completes replacement of all meters that exceeded 1 million gallons.
- 2) 5-Year Plan development - Work by the committee is ongoing and they hope to have a draft plan for the Board to review in November.
- 3) Utility Information – Michael Conway with PGMS told Phil that PGMS President Pat King did not recommend tariff changes at this time. Phil suggested that we follow Pat’s advice. No action was taken.
- 4) Public Comment for suggestions, proposals, or grievances - None.
- 5) Russell motioned to adjourn. Alice second and the meeting was adjourned at 7:30 PM.